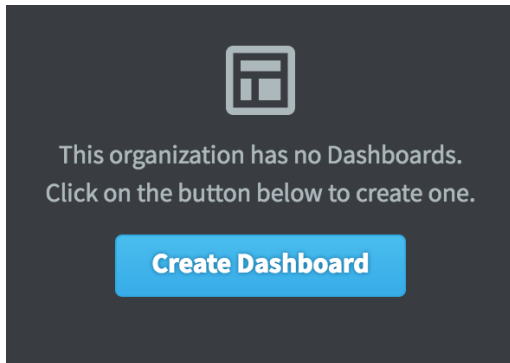


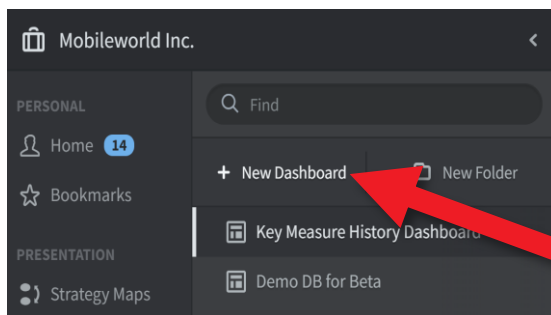


Dashboards - 1

Together with Scorecards, Initiatives and Reports, Dashboards can be added into an organization container. First, click on the Briefcase icon at the top of the black primary navigation pane and select an organization into which you want to add a Dashboard.



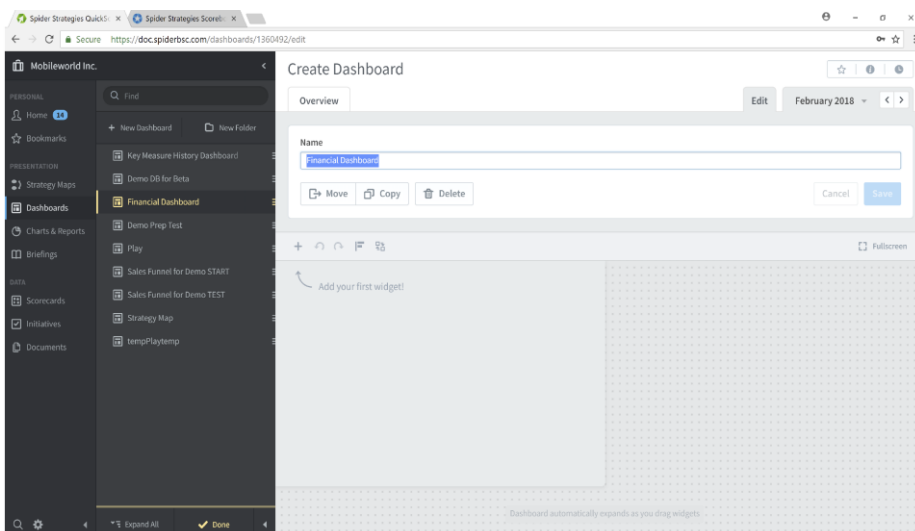
If this is the first Dashboard being created in the organization selected, click on the blue **Create Dashboard** button (and skip the next step in these instructions)



If this is not the first Dashboard in the organization selected, then click on **Edit** at the bottom of the black navigation pane..

At the top of the menu list click on the + **New Dashboard** button

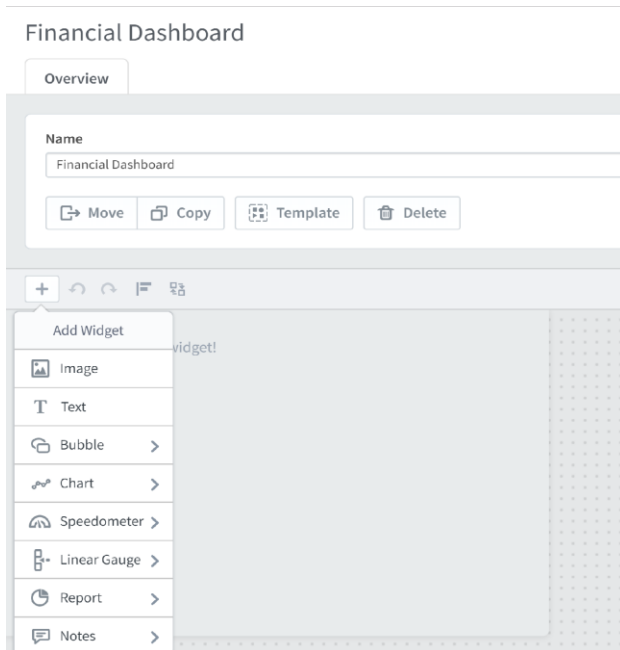
The Create Dashboard dialogue will appear. Give the Dashboard a name and click on **Create**, this will take you into Create Dashboard edit mode:





Dashboards - 2

Dashboards are created by adding a variety of **Widgets** to the blank dashboard canvas.

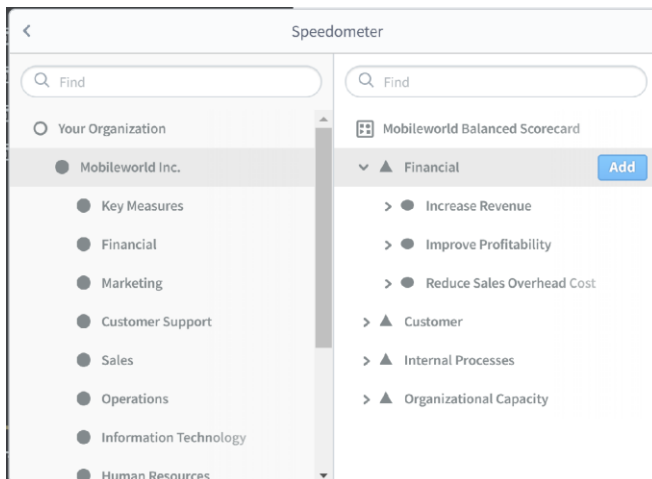


Click on the **'Add your first widget!'/+** button to display a list of available widget types. You can add the following to a Dashboard:

- Image
- Text
- Bubble
- Charts
- Speedometer
- Linear Gauge
- Report
- Notes

All these items derive their data from the Scorecards you have previously created.

Click on **Speedometer**



The Scorecard structure for the organization you are working with appears. As a simple example of adding a speedometer gauge, open the **Mobileworld Balanced Scorecard** and select the **Financial** perspective and click **Add**.

Repeat the process to add a few more widgets of varying types to your new dashboard. When you have added a few items click the blue **Save** button.



Dashboards - 3

Experiment yourself by adding different objects. Dashboards can be as complex or as simple as you like, here are two examples:

